



MT. ZION
Summer Academic Enrichment
and Day Camp

PARENT INFORMATION PACKET
2019

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Questions???

We are here to provide the best experience possible for you and your child. Please feel free to contact us anytime. We appreciate your active involvement in MT. Zion Summer Day Camp. Together with God’s help, we can build healthy kids, strong families, and strong communities.

Mrs. Yvonne Okonji Director of Children’s Ministry

(909-983-2411 ext. 226)

MT. ZION Church of Ontario

Dear Parent(s) or guardian(s) of MT. Zion Camper(s):

Welcome to a new and exciting season of Mt. Zion Summer Academic Enrichment Day Camp! We are so grateful that you decided to join in on the fun and excitement of our Summer Day Camp program. We offer an opportunity for growth and development in an environment that is safe, fun, and educational. Summer camp is a place where your child will develop some new skills, participate in team building, and have fun while forming long-lasting friendships.

As you read through this handbook, you will receive a better understanding of how our program operates. Our prayers are that it will help prepare you and your child for a safe and fun camp experience. However, if you have further questions or concerns, please feel free to contact us. We are excited about this summer, and we look forward to introducing your child to new friends, Christ love for them, and memories to last a lifetime.

In His Service,

Mrs. Yvonne Okonji
Camp Director
Email: yokonji@mtzionontario.com
Phone: 909-98302411 ext.226



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Please note:

- Payment- Final payment is due on the 1st day of camp (otherwise prior arrangement has been made).
- Camp Fees: **480.00 per Camper** 2 or more Sibling: **\$380.00 per Camper**
- All required forms are due back before the first trip (Health forms Emergency Contact, Parental Agreement).
- Camp runs from 9:00 a. m. to 4:30 p.m. Please have campers here as close as possible to start time. We offer before care beginning at 6:30 am. and aftercare from 4:30 p.m. until 6:00 p.m. (**additional cost, not included in summer camp package**)
- Session 1 Camp Begins: Monday, June 3, 2019, **through** Friday, June 21, 2019
- VBS Camp: Monday, June 24, 2019, **through** Friday, June 28, 20179, **FREE**
- **No Camp Monday, July 1, 2019, through Friday, July 5, 2019**
- Session 2 Camp Begins: Monday, July 8, 2019, **through** August 2, 2019



Camp Location Information

Camp Location 1

Education Building

Camp Location Room 9

Children's Center

Room 10

Kindergarten and 1st

Room 11

Grades 6th

Room 3

4th and 5th

Room 9 D

Grades 2nd and 3rd



Note: All campers will be in the Education Center during the day. All drop-off and pickups will occur at the Education Center in room 9 (Children's Center)

Drop-Off/ Pick-Up Procedures

Drop-off and Pick-Up

Parents are to drop-off and pick-up campers in room 9 (the children's center), which is in the education building. The camp director and staff will welcome you and your child daily. Staff will check your camper in each morning.

Remember- if, for some reason, you are late to pick up your child past 6:00 p.m. You will be charged \$5.00 for the first fifteen minutes and \$1.00 per minute after that. The fee will be due at the time of pick-up.

Please note the times below:

- ✨ Before Care Drop -Off Time: 6:30 a.m.
- ✨ **Camp Time: 9:00 am -4:30 pm.** (any child dropped off before 9:00 a.m. is charged the before care fee of \$5.00.
- ✨ **Pick-Up Times: 4:30 p.m.**
- ✨ After Care Time: 4:30 p.m. – 6:30 p.m. (any child who stay after 4:45 is charged the aftercare fee of \$5.00)

If your transportation plans change, you must notify the camp director at 909-983-2411 ext.226 as soon as possible.



Daily Schedule

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Note: Campers are split by grades. All classes are age appropriate.

On Campus

9:00- 9:15: Drop-off

9:15- 9:30: Devotion/Morning Meeting/ Exercise

9:30- 10:15: Creative Learning

10:15-10:25 Break

10:25-12:00 Creative Learning (Mondays)

12:00-12:45 Lunch (Mondays)

12:50- 4:00: Mondays (Only) Story Book Studio

1:30- 4:00 Organized Activities (Arts & Crafts, Sport. Cooking Class, Bible Lesson)
Tuesdays & Wednesday

4:15- 5:00 Games/Pick-Up

After-care: 4:30 pm until 6:00 pm

Note: *Swimming days are Thursdays at Jessie Turner in Fontana from 12:00- 4:30 p.m.*

Field Trips: Fridays





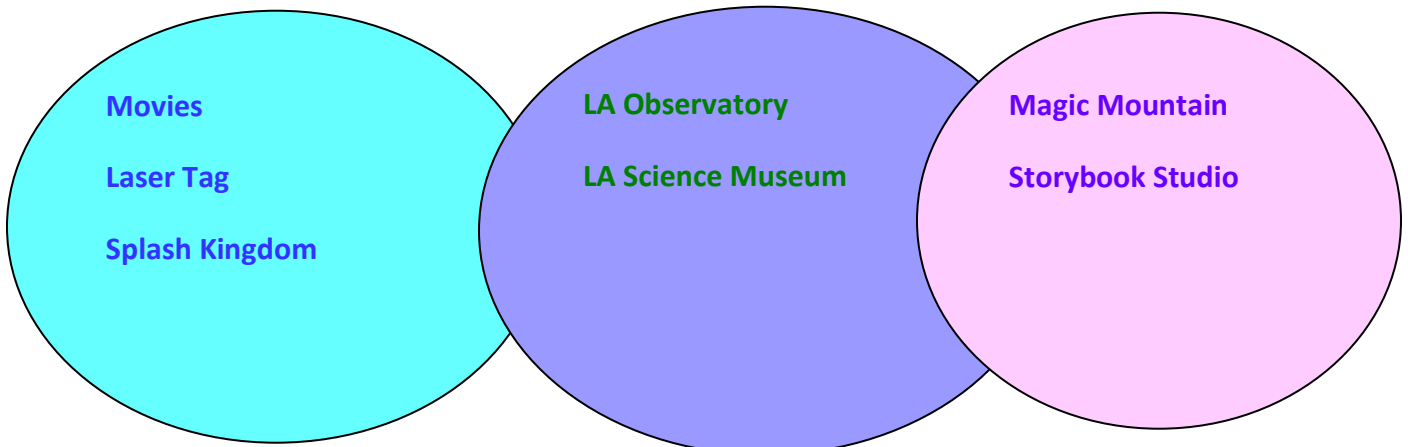
Weekly Trips

Field trips continue to be an exciting part of the camp experience. Field trip admission (only) is included in the camp fee. Field trips will typically be every Friday. **Please note:** **Your child will be responsible for bringing money for food and drink.** For younger campers, all monies will be secure with their chaperone. **All field trips are scheduled to leave on time.**

All campers must wear Camp-T-Shirt during Friday's field trips if the camp shirt is not worn your child will not be able to go on the trip. No Refund

Transportation

MT Zion and Volunteers will provide transportation. Loading and unloading will always be in front of the church in an orderly fashion. Camp Staff will always perform a roster check of the camper after loading and unloading.



Weekly Trips

What to Bring

Camp Checklist

- ❖ Lunch/ Snacks (label with name)
- ❖ Water Bottle
- ❖ Tennis Shoes (no sandals permitted)
- ❖ Bathing Suit (no bikini)
- ❖ Sunscreen (label with name)
- ❖ Recommend placing all items in a backpack to carry belongings especially on days that we will be off campus.

Note: Please remind your camper(s) that they are responsible for their belongings at camp. Do not send valuable items — no electronic devices. **Cell phones are only allowed in case of an emergency.** If campers bring a cell phone, it will be stored in a secure area and returned to campers at the end of camp day.



Snacks

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Camp Policies/ Procedures

Camp Behavior

1. The camp is designed to encourage learning academic such as reading and math and spiritual understanding. All camp activities are designed to reinforce the four-character principles of **Honesty, Caring, Respect, and Responsibility**. Please remind your child to be on his or her best behavior while at camp. **Safety is our #1 priority.**

If a camper's behavior is disruptive to the experience of others, appropriate action is taken by the counselor. Most incidents are handled effectively by the staff. If behavior problems continue, we will always call parents or guardians to enlist your help. Campers who are continuously disruptive will be sent home from camp. ***There is no camper refund for any child sent home for disciplinary reasons.*** Any questions or concerns about your child's behavior at camp should be directed to Mrs. Yvonne, Camp Director.

Behavior Policy

1. **3 Strike Behavior Policy:**

If there is an issue that cannot be resolved by the camper and counselor, appropriate action is taken.

Strike 1- Verbal warning and positive redirection

Strike 2- Parents will be notified, and the child will be given last warning.

Strike 3- Parent will be called to take the child home from camp.

2. **Strike Bullying Policies:**

Strike 1- when a child chooses to threaten, intimidate, ostracize, or ridicule another child, they will be warned one time, and the camp director will call the parents.

Strike 2- Parents will be called to take the child home from camp.

3. **Zero Violence Policy:**

Any act of violence or aggression towards participants, staff, or camp property will result in a child's immediate dismissal from camp. Violence and aggressive acts do include forms of emotional abuse.

Please note any action that jeopardizes the safety of the camp, or any participant will result in immediate dismissal.

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Absences

If your child is absent for any reason, please notify us as soon as possible at 909-983-2411 ext.226. You may leave a message on our voicemail at any time. We are concerned when your child is not at camp. **There is no camper fee refund for absences.**

Emergencies

Please keep the camp phone number with you always during the week your child is at camp. If something happens to your child at camp, we will always contact you. Be sure MT Zion has all possible phone numbers where you can be reached. If you are unavailable, we will call your emergency contacts listed on the Camper Emergency Contact Form.

Illness

All campers are required to have a completed health form. If your child becomes ill while at camp, we will notify you and ask you to come and pick up your child as soon as possible. If you are not available, we will call the emergency number listed on the Camper Emergency Forms. Please keep all this information up to date for your child's safety. The camp director will make sure your child is well cared for until you arrive. Camper must be fever-free for 24 hours to return to camp. There are no refunds for days missed due to illness without a doctor's excuse.

Medication

When you sign- in your child on the first morning, please give the medication to the camp staff responsible for handling the sign-in procedures. Please do not send any medication with your child. Medications must be in its original container with the child's name, the type, and name of the medication, and the dosage clearly marked. If your child needs medication more than once per day, please give the morning dose at home. Please do not send over the counter medications. Camp staff will be available to assist the campers. If you have safety or medication concerns, Please call 909-983-2411 ext. 226

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Lost & Found

Please write your camper's name on all items brought to camp. Lost and found items will be kept in the children's center storage room. MT Zion is not responsible for lost or stolen items. Please do not bring anything of value to camp.

Please no cell phone, games systems, or expensive electronic equipment.

Refund Policy

Refund requests must be made in writing and received no later than one week before the start of the camp session. This will help to ensure that you will receive a refund on your camp fees minus \$50.00 non-funded deposit. All cancellations made less than one week before the start of camp are non-refunded. ***There is no camper fee refund for any child who leaves camp because of being homesick or sent home for any disciplinary reason. There are no refunds for days missed due to illness without a doctor's excuse.***

PLEASE DO NOT BRING

Strictly prohibited at camp are fireworks, knives, and or sharp items. **Having any of these items will result in the child's immediate dismissal from camp.** If it comes to the attention of the staff that any of these items are in possession of the camper, the camper may be asked to unpack their bags in front of a staff member. ***Cell phones, iPods, laptop computers, game system, Tablets, are discouraged and will be taken away for safekeeping while the child is at camp.***

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EMERGENCY CONTACT INFORMATION

PLEASE PRINT

Camper's NAME: _____

Camper's Name: _____

Camper's Name: _____

Emergency Contact #1

Emergency Phone Number _____

Emergency Cell Phone Number _____

Relation to Camper _____

Emergency Contact #2

Emergency Phone Number _____

Emergency Cell Phone Number _____

Relation to Camper _____

Emergency Contact #3

Emergency Phone Number _____

Emergency Cell Phone Number _____

Relation to Camper _____

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Medical Form

PARENTAL OR GUARDIAN RELEASE FOR EMERGENCY CARE, LIABILITY RELEASE AND PERMISSION FOR PARTICIPATION IN TRIPS/ACTIVITIES FOR STUDENTS UNDER 18 YEARS OF AGE

Dear Parent/Guardian and Participant:

Any applicant under the age of 18 must complete and return this form to the Mt. Zion Church of Ontario Summer Day Camp. Participation in the field trip will not be permitted until this form has been read, signed by the parent and guardian of the Participant and placed in their respective file.

Participant Name: _____ Birthdate _____
Last First (Month/Day/Year)

Any physical handicaps or restrictions to diet (food or drink) or allergies to any medicine? _____

If YES, please explain: _____

Permission for Emergency Medical/Dental Care and Liability Release

Parents or guardians of participants under the age of 18 years MUST sign the following statement to allow possible emergency medical or dental care and to release Mt. Zion's Church of Ontario and Mt. Zion Church of Ontario Summer Day Camp from liability while the participating or attending any field trips or activity. "I/We hereby authorize an emergency service agency and physician or dentist associated with it to administer whatever medical care in their professional opinion is necessary for the student named above participating in field trips, and any emergency service agency and their associated physicians, surgeons, and/or dentists have the authority to consult as necessary.

"I further agree to indemnity, hold harmless, release and forever discharge Mt. Zion Church of Ontario and Mt. Zion Church of Ontario Summer Day Camp and all its officers, employees, agents or assistants from any claims which I or my heirs, or any other persons acting on my behalf have or may have against Mt. Zion Church of Ontario and Mt. Zion Church on Ontario Summer Day Camp by reason of any accident, illness or injury or other consequences arising or resulting directly or indirectly from the participation of the minor child named above."

SIGNATURE of Parent or Guardian Date (Month/Day/Year)

Health Insurance/Physician Information

Insurance Company / Medical/Group Number

Physician's Name Phone Number

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PARENTAL RELEASE FORM

Camper's Name: _____

To Whom It May Concern:

This is to acknowledge that I am the parent/guardian of _____ and that I have and understand the following document(s):

1. Parental Release Form to participate in trips and / or Activities;
2. Parental or Guardian Release for Emergency Care, Liability Release and
3. Emergency Contact Information.
4. Parental Agreement

By signing this Parental Release Form, I grant permission for _____ to attend and participate in: Check all that apply.

Session 1

Session 2

Movie

LA Observatory

Laser Tag

LA Science Museum

Splash Kingdom

Movie

Swimming

Magic Mountain, Tuesday, July 30

PRINT Name of Parent or Guardian

Signature of Parent or Guardian

Date

Parental Agreement

Please read each of the following statements and initials in the space provided stating that you have read and agreed to the policies.

____ I, the undersigned, permit my child (ren) to participate in the MT Zion Summer Day Camp Program.

____ I understand that the \$50 deposit fee is non-refunded.

____ I understand that a completed medical form has been completed on each of my child (ren)

____ I understand that all balances are due before the start of camp. (another arrangement has been made)

____ I understand and agree to pay \$5.00 for the first 15 minutes and \$1.00 each additional minute late fee if the child is picked up after 4:45 p.m. (or \$1.00 a minute after 6:00 p.m. for aftercare.)

____ I grant permission for my child to leave the site premises under adequate supervision by staff for swimming.

____ I grant permission for my child to leave the site premises for field trips.

____ I understand and agree that MT Zion is not held responsible for lost or stolen items my child brings to Summer Day Camp

____ I understand and agree to abide by all Camp Policies/ Procedures and agree to enforce the behavior policies at home with my child (ren)

I have read All the information included in the Parent t Packet and understand that I WILL BE HELD LIABLE for everything I sign regarding the MT Zion Summer Academic Enrichment Day Camp Policies.

Parent/Guardian Signature: _____ Date: _____

